

**Northmoor Emergency
Plan
For Residents**

Northmoor Parish Council

Date: June 2017

At all times take reasonable steps to avoid causing harm to yourself or others

Northmoor Emergency Plan

June 2017

Introduction

The Parish of Northmoor is situated close to the River Thames within its flood plain and under the flight path of air transport from RAF Brize Norton.

This document is a basic framework for managing a major incident that may threaten the safety and welfare of the community, both residential and employed, livestock and property.

In this context the community is the area covered by the Parish of Northmoor.

Scope

The plan details the framework of the local response to a major emergency incident.

That incident could be

- Environmental: - Storm damage (to homes, utility services of electricity supply or water) flooding, or a chemical/biological incident.
- Major accident from road, air or fire

Objectives

- Set up an Emergency Response Team
- Identify risks to the community and take action to mitigate them
- Identify resources available to the community.
- Identify vulnerable people within the community and plan how to protect them
- Provide contact details of the Emergency Response Team, Emergency Services and Local Authority.

Responsibilities

Those primarily responsible for dealing with an emergency are: -

- The Emergency Services (the Police, the Oxfordshire Fire and Rescue Service)

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- NHS Trust for ambulance, hospital accommodation and A & E services.
- County & District Councils
- The Environment Agency

Secondary responsibility lies with: -

- Utilities (Electricity & Water)
- Public Communications

Whilst these bodies shoulder the main responsibility for dealing with a major emergency it is clear that in the situation where the emergency is County wide there is a need for **Northmoor Parish Council** to have a contingency plan to action so as to lead the community in containing the situation until additional help is available.

Area Covered and Risks

The Parish of Northmoor extends from Linch Hill on Cow Lane, the Standlake Road through Church Road, taking in Moreton Lane as far as Newbridge, Bakers Lane, Windrush Court, Chapel Lane and Griffiths Close. It also includes Bablock Road down to Thameside Court and the Ferryman Inn.

Flooding. Homes, residents and livestock are at risk from flooding when there is or has been heavy prolonged rain.

Heavy Snow & Ice. This could isolate the community and prevent Parishioners from obtaining essential supplies.

Air accident. As Northmoor is under the flight-path from Brize Norton there is the possibility of an air accident occurring over Northmoor. Whilst the emergency services connected to Brize Norton would take control of any incident the need to make available the facilities of the Village Hall could become necessary.

Emergency Response Team

The Parish Council will lead the community response and act as the central point for information and communication within the community and with external services.

The normal Survivor Reception Centre would be Northmoor Village Hall.

The team will gather as soon as notified at Northmoor Village Hall and set up an incident room.

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Contacts in the event of an Emergency

Parish Clerk, Michael Ryan, Brookfield, Standlake Road, Northmoor
01865 300692 Mobile: 07970908839

Chairman, Graham Shelton, Church Farm, Moreton Lane,
Northmoor
01865 300873 Mobile: 07711643905

The Team will consist of the members of the Parish Council and the Parish Clerk.

They are: -

Graham Shelton Church Farm, Moreton Lane, Northmoor
(Chairman)

Peter Winder Westview, Bablock Road, Northmoor

Maureen Sears Brook House, Church Road, Northmoor

Bella Adams Southfield, Church Road, Northmoor

Sharon Woolford 3 Windrush Place Northmoor

Michael Ryan Brookfield, Standlake Road, Northmoor
(Clerk)

Emergency Response Team Duties

To assess the nature and scale of the emergency, contact the Emergency services, open and prepare the Survivor Reception Centre (i.e. the Village Hall), instigate the Communication Plan, assist the emergency services as required.

Communication Plan

- News gathered by Clerk / Chairman of Parish Council
- News disseminated to parishioners via telephone to nominated persons in the various localities. Those persons to communicate the news to their neighbours
- Message service via e-mail to the local community is well established.
- Parish Notice Boards would carry all messages relating to the incident.

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Incident Procedure:

- Everyone should remember to take all reasonable steps to avoid causing harm to themselves and others, whatever the emergency.
- Delegation of members of the Emergency Response Team to establish the extent and severity of the incident.
- Contact the emergency services if necessary. Call organisations such as the Environment Agency if the situation is a developing one such as flooding and ask for regular updates, advice and if necessary assistance.
- Take steps to ensure that any vulnerable people are directly contacted and assured that their wellbeing is being taken care of. Identify these people to the Emergency Services as and when required.

Provision of sandbags

A supply of sand and sandbags is located in the Playing Field, access is via Griffiths Close. Please remember that the bags are biodegradable and will not stay intact for more than a few weeks when left in daylight.

Parishioners are encouraged to avail themselves of the Environment Agency's flood warning service so as to be prepared to evacuate their homes if necessary.

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EMERGENCY EVACUATION OF ELDERLY AND PHYSICALLY DISABLED PEOPLE

CHECK LIST

Before leaving the house ensure that:

The electricity and gas have been turned off at the mains

Arrangements have been made for pets (if any)

Heavy brick or sandbag to block sink/toilet

Ensure that the following items have been packed:

Medication (if needed) and repeat prescriptions

Spectacles, hearing aid, dentures (if worn)

Warm coat, gloves, hat and boots

Mobile phone, address book and/or list of important phone numbers, so relatives and friends will know where they are

Cheque book, debit/credit cards

Insurance documents

Make sure that all mobility aids such as walking frames, elbow crutches or wheelchairs are clearly labelled with the owner's name and address - likewise their suitcase/holdall

All of the windows have been securely fastened, the front and back doors locked, and the key put safely in the owner's handbag or wallet.

PLEASE NOTE: People should not be coerced into leaving their home against their will, even though considered to be "at risk."

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